

Park Orchards Tennis Club Inc – Annual Book of Reports 2014

PARK ORCHARDS TENNIS CLUB INC NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given of the 48th Annual General Meeting of this Club to be held in the Clubhouse on:

Wednesday 25th June 2014 at 7.30 pm

AGENDA

1. Apologies
2. Minutes of the 47th Annual General Meeting 26th June 2013
3. Business arising from the minutes
4. Consideration and adoption of the various reports included in the Annual Book of Reports
 - a. President's Report
 - b. Senior Competition Report
 - c. Junior Competition Report
 - d. Midweek Ladies Reports
 - e. Social Report
 - f. Night Report
 - g. Twilighters Report
 - h. Treasurer's Report
 - i. Auditor's Report
5. Election of Office Bearers:
 - a. President
 - b. Vice-President
 - c. Honorary Secretary
 - d. Honorary Treasurer
6. Election of General Management Committee:
 - a. Five members and one position each for representatives of the Midweek Ladies and Twilighters.
 - b. Election of Senior Convenor
 - c. Election of Junior Convenor
7. Appointment of Auditor
8. Special Business – None proposed
9. General Business

**President – Andrew James
Honorary Secretary – Mark Hughes
1 Dalry Avenue, Park Orchards 3114
11 June 2014**

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**PARK ORCHARDS TENNIS CLUB INC
ELECTION OF OFFICE BEARERS AND COMMITTEE –
NOMINATION FORM**

Nomination forms must be signed by the nominees, proposer and seconder and returned to the Honorary Secretary before the commencement of the Annual General Meeting on Wednesday 25th June 2014.

POSITION OF _____
NAME OF NOMINEE _____
NAME OF PROPOSER _____
NAME OF SECONDER _____

**ELECTION OF OFFICE BEARERS AND COMMITTEE –
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APOINTMENT OF PROXY

I of
Being a member of Park Orchards Tennis Club Incorporated –
Appoint also a member of that Incorporated
Association, as my proxy to vote for me on my behalf at the Annual General Meeting
of the Association to be held on Wednesday 25th June 2014.

My proxy is authorised to vote in favour of/against (delete as appropriate the
resolution. Please insert details: (this section is to be returned to the Secretary, 24
hours prior to the Annual General Meeting)

SIGNED _____

The _____ day of _____ 2014

Park Orchards Tennis Club

**PARK ORCHARDS TENNIS CLUB INCORPORATED
MINUTES OF THE 47th ANNUAL GENERAL MEETING 26th JUNE 2013**

Presidents Report:

Andrew James briefly commented on his published Annual report for 2013. He acknowledged the support of the whole committee but particularly Richard Gackenheimer and Peter White who were retiring from the committee after many years of service. The club funds were in a healthy state and would be utilised in the renovation and development planned for the near future. There was some discussion on the general plans including the options for a hit up wall. Andrew mentioned the strength of the Twilighters group within the membership and thanked Tony Gibson for his leadership. He also thanked Chris Saliba for his dedication to coaching our members and organising our junior competition.

Moved G Macrokanis, Sec. F Kulesz
Motion to approve the President's report. Approved

Treasurer's Report:

Andrew James presented the treasurer's published report on behalf of Richard Gackenheimer. He again thanked Richard and Anne Gackenheimer's for their excellent management of the club funds over the past 3 years. Andrew also noted that our accounts had been audited and advised that our auditor would be also resigning this year.

Moved: T Shepherd, Sec. S Holland
Treasurer's report be accepted. Approved

Coaching Report, Convener's Report, Twilighters Report

The authors of each report referred to their published reports and there was some general discussion from the floor.

Moved: S Todero, Sec. G. Fullard
Reports be taken as read. Approved

Election of Office Bearers:

Andrew James initially stepped down from the Presidency and was immediately re-elected. He subsequently accepted nominations for the various positions and declared the successful election of the 2013/14 committee.

President: Andrew James
Vice President: Julie Mills
Secretary: Mark Hughes
Treasurer: Tim Shepherd
Club facility manager: Bob Hadley
Convenors: Juniors: Robin Mayo, Senior: Chris Saliba, Midweek ladies
Anne Gackenheimer (Tues),

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Michelle Kershaw (Weds), Glenda Fullard (Thurs), Fiona Kulesz (Night)
Club Coach: Chris Saliba
Twilighters: Tony Gibson
New Members: Anne Gackenheimer
General Committee: Fiona Kulesz, Anne Gackenheimer, Glenda Fullard, Alex Goetzke, Bob Britton, Tony Gibson,
George Macrokanis, Bob Hadley, Stuart Toderro, Chris Saliba
Auditor: To be appointed

General Business:

Constitution Amendments:

Tim Shepherd and Mark Hughes have reviewed the existing club constitution with a view to conforming to legislative changes described in the Association Incorporation Act (2012). A previously circulated notice of motion described the changes.

Moved: Chris Saliba, Sec. Tim Shepherd

Park Orchards Tennis Club adopt the new constitution clauses as advised to comply with The Department of Consumer Affairs Report and the Associations Incorporations Act (2012)

Carried unanimously

Other Issues:

Clubhouse Renovations

Andrew James advised a project manager had been appointed by Manningham Council and there was some acknowledgement of funding for provision of services that were Council responsibilities and were keen to complete the project before June 2014. There was general support to proceed to detailed design drawings and application for a building permit.

Disabled Toilet Renovations:

Peter White advised the disabled toilet had been renovated including provision of a cleaning supplies cupboard. The previous use of the toilet for storage of equipment and lost property was to be discouraged. Peter advised the large folding trestle tables were now excess to requirements

Fence Courts 1&2

Bob Britton queried the need to review the status of existing fences. Referred to the maintenance committee.

Carpet replacement

Previous water damaged carpet near the ladies toilet and entrance was still to be replaced. Andrew explained will be done with new renovations.

Meeting closed 8.00pm

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**PARK ORCHARDS TENNIS CLUB
FORTY EIGHTH ANNUAL GENERAL REPORT**

**PARK ORCHARDS TENNIS CLUB INC
TWENTY SEVENTH ANNUAL GENERAL REPORT**

2014

PRESIDENT'S REPORT

Welcome to the 2013-2014 President's report.

Another good year has been delivered for the Club, with good advances made on the initiatives I highlighted in last years report.

Firstly, as I do every year, I wish to acknowledge those volunteers who continue to devote their own personal time in assisting us run the operations of the Club and many of our other programs. The Committee who devote themselves, our maintenance team, led by Bob "The Mayor" Hadley, the hearty band of Twighlighters, who under the tutelage of club stalwart Tony "Skipper" Gibson provide fantastic support and the Coach, Chris Saliba, together with all Convenors and helpers. My deepest appreciation and gratitude, which is endorsed by our Committee.

Our Club continues to be the envy of many sports clubs across the Eastern suburbs of Melbourne. A good membership base, very solid financial position, with continuing surpluses and enjoying very strong relationships with all the other local Park Orchards sporting clubs and Manningham Council. We are proud of the history and heritage that we have built.

In last years report I communicated that the Club submitted a detailed proposal to the Manningham City Council's Budget Review Process for funding of our proposed redevelopment and that we had unfortunately, not been successful. We remained committed to progressing this application and after renewed and at times protracted negotiations, we are delighted to advise that we have recently received Council support for our refurbishment plans.

Manningham Council are now working with the Club to deliver the project in the 2014-15 financial year, which will see works commence as soon as possible. The Plans have been attached to our front window for the past 12 months and can also be viewed on our website. I wanted to formally thank Archie Marmarou for his assistance with the design process and we are excited to see his drawings come to reality. Upon completion, we will have a magnificent new and enhanced viewing platform, with a roofed structure and new alfresco BBQ facilities. We are also very appreciative to Bendigo Bank Warrandyte for their kind donation towards development funding after we made application to them under their Grants Program. Our thanks to Mark Challen and staff for their kind support.

The Council also supported our endeavours to have a Hit up Wall designed and built, but this project requires further research and design to ascertain where it can be installed to provide the maximum advantage, with least disruption to playing conditions. That in itself, is proving to be quite a challenge!

Unfortunately, during April we had our first burglary at the Club, with significant property stolen and damaged. We do obviously have insurance,

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however, it has been a very disappointing event and one which may speed up our wish to implement a new electronic Key Management System, originally discussed in last years report. The Committee is considering this change as part of the overall redevelopment, in order to keep the costs down and we will advise further as matters progress.

Since we de-affiliated from Tennis Victoria to save costs and enhance our Insurance coverage for members, they have now commenced a campaign to have Clubs like ours re-affiliate under a new and improved membership program. The assessment is now completed through a system which depends upon the number of courts you have, rather than the number of members. There may well be some further savings available to us if we re-affiliate, so we will explore that option further through appropriate due diligence. We will keep our members informed as we go, but we will not expect any reduction in the level and quality of our current Insurance scheme.

During the year, the Twilighters enjoyed a new initiative, an evening of collaboration with the Sharks Senior Football Club where we hosted a 'Challenge Cup' between the two Clubs. This evening was very well received and I am sure will result in a regular yearly event that we expect to gain significant momentum over the next few years. To see local Clubs come together for the sole purpose of mutual benefit and enhancement of relationships was very rewarding.

Some other general improvements and maintenance continue to be made behind the scenes during the year, generally by our members on a voluntary basis. I would like to thank those who have participated to ensure the effective amenity of our Club.

Moving into next year, the Committee will continue to drive the Clubs initiatives to ensure the maximum benefit for all members. I look forward to presiding over another successful year at your Club and wish to thank all the members and their families for the continued community support.

Andrew James
President - Park Orchards Tennis Club
June 2014

Senior Competition - Saturday

The club is fielding one team in the current Winter Saturday afternoon competition.

Eastern Region Tennis has changed the competition format so that there is no longer a Mixed section and there is now only an Open format, which is any combination of male and female players in a team.

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The club has a team currently playing in Open Sets 8.

In addition to this competition on Saturday afternoon, there is a Singles/Doubles format also available.

Any members who are interested in putting a team together to play in the Saturday afternoon competition, please contact Chris Saliba to get started.

The next season will be Summer commencing in October and team entries will be required around July.

Chris Saliba
Senior convenor (& Club Coach)

Mid Week Ladies – Tuesday (M.E.M.R.L.T.A.).

Again 2 teams reached the Semi – Finals for the Summer Season A7 & A8, but sadly were unsuccessful.

This Winter we have 3 teams entered and hope for better results. All the best,

Ann Gackenheimer, Tuesday Convenor.

Mid Week Ladies – Thursday

Season 1, 2014

We currently have 4 teams playing in this Comp. At present all 4 teams are in the Semi Finals.

Section 2 is 4th,
Section 4 is 2nd,
Section 5 is 2nd
Section 8 is 1st.

This is a great effort from all the ladies.

Semi Final will be played on 29th May.

Grand Final will be played on the 5th June. Good luck to all the ladies.

Season 2 will commence on the 25th June 2014, and we have 4 teams competing.

Wishing all the ladies an enjoyable season.

Dawn Gillman - Thursday Convener.

2014 Men's Twilight Tennis 34th Season

The Twilighters have been a popular part of our club for 34 years. The formula of moderately competitive social tennis, after match conviviality and general bonhomie continues to be a winner. Wednesday nights sees most courts occupied with the prime of Park Orchards menfolk enjoying social tennis throughout Winter and a slightly more formal summer season . The 34th season attracted 75 entrants to the 12 week summer season including 8 new members with the average gradually reducing over the years. 12 teams fought out the summer season with Adam Bosna's (Li's Na Na's) taking out the favourites Mark Hamilton's (Hewitts's Hogs). The winning team was Adam Bosna (C) Tim Harrison, Rod Muirhead, Simon Purbrick and Tony Kinivan

The traditional sumptuous Grand Final Dinner kept everyone happy thanks to Mark Dimech and his Master chefs. The award presentations recognised the season highlights and culminated in Alan Williamson presenting the famous Golden Racket to the Mark Dimech for 2014.

The end of season trip from May 30-June 1 was well supported with around 30 guys enjoying golf at Eagle Ridge in Rosebud followed by a relaxed weekend in Blairgowrie. The more flexible and local venue suited those who couldn't commit to a 4 day break. Domestic bliss was maintained in the process.

We hosted the Park Orchards Sharks football team for an interclub social get together but the pouring rain prevented a round robin tennis tournament. Table tennis was substituted and the competition was just as fierce. Mixed pairs of Sharks and Twilighters played off with Jeff McMahon and John Brown taking out the final and being awarded the Park Orchards Cup. A great night and opportunity to meet the impressive young men who play for our own local footy club. We will repeat the night next year, a bit earlier in the year to avoid training clashes (for the footy players not the Twilighters!).

We held a number of social dinners in July and December with the usual excellent menu and enthusiastic frivolity. Another fundraising night in April was also a great success

A big thanks to the Bob Hadley, Trevor Street, Peter White, Bob Britton and John Gayfer for their hospitality expertise and to Frank Magnano for providing the weekly raffle prize. Bob continues his sterling work as the POTC clubhouse manager with the able assistance of Peter White and Bob Britton.

Twilighters will continue to enjoy the club throughout winter with casual social tennis on a Wednesday night.

If you enjoy good company and a social night with tennis for all levels contact

Tony Gibson

9874 4013

Bob Hadley

9876 3426

PARK ORCHARDS TENNIS CLUB INC.

TREASURER'S REPORT – 2014

The following pages comprise the audited accounts for our Annual General Meeting.

We have concluded the year with an operating surplus of \$10,255-71. Although robust, this is less than the previous year primarily as a result of a decline in membership subscriptions across all categories.

Total expenses are similar across the last 2 years with the savings in insurance being offset by higher maintenance expenditure for the lights.

My thanks to the convenors and reps for continuing to collect fees and make sure all competition players are financial members of our club.

I also appreciate the meticulous handover of the accounts and subsidiary records by Richard Gackenheimer who was Treasurer for the previous 4 years. His support made this task easy.

I would also like to thank Michael Huntington our new Honorary Auditor for his review and report.

Tim Shepherd

Honorary Treasurer

PARK ORCHARDS TENNIS CLUB INC.
Statement of Financial Performance for the year ended 30 April 2014

	2014	2013
Receipts		
Subscriptions		
Subscriptions - Family	\$3,480.00	\$4,620.00
Subscriptions - Senior	\$17,590.00	\$21,559.50
Subscriptions - Twilighters	\$7,480.00	\$8,580.00
Subscriptions - Student	\$280.00	\$1,040.00
Subscriptions - Junior	\$1,560.00	\$2,645.00
Total Subscriptions	\$30,390.00	\$38,444.50
Night Receipts		
Receipts - Teams & Twilighters	\$18,021.60	\$16,645.80
Total Night Receipts	\$18,021.60	\$16,645.80
Other Receipts		
Junior Ball Fees		\$1,260.00
Senior Ball Fees	\$1,100.00	\$2,440.00
Sale of Balls (New & Old)	\$106.00	\$263.00
Visitor Fees, Crt Hire & Light	\$966.55	\$129.20
Keys	\$275.00	\$520.00
Light Money	\$244.00	\$411.15
Non-mem Coach Fee		\$435.00
Donation	\$2,000.00	\$300.00
Ritchies Store Donation	\$261.10	\$222.06
Bank Interest (Term Deposit)	\$6,237.78	\$7,313.69
Total Other Receipts	\$11,190.43	\$13,294.10
Total Receipts	\$59,602.03	\$68,384.40
Expenses		
General Payments		
Tennis Balls	\$4,681.00	\$3,960.00
Clubhouse Expenses	\$5,904.11	\$6,575.29
Team Entries, VTA Fees	\$2,345.00	\$2,785.00
Electricity	\$4,485.97	\$4,053.94
Water	\$238.49	\$218.03
Gas	\$642.37	\$1,035.46
General Expenses	\$49.00	\$64.38
Printing, Stationery, Postage	\$158.00	\$554.30
Insurance - General	\$7,074.12	\$8,493.30
Keys & Locks	\$30.00	
Telephone	\$561.37	\$546.91
Webpage	\$385.30	\$683.00
Outside Crt Hire		\$150.00
Total General Payments	\$26,554.73	\$29,119.61
Repairs & Maintenance		
Maintenance - Courts	\$5,520.94	\$6,400.39
Maintenance - Equipment		\$71.50
Maintenance - General	\$3,400.75	\$2,787.50
Maintenance - Lighting	\$6,124.90	\$2,431.00
Total Repairs & Maintenance	\$15,046.59	\$11,690.39
Other Payments		
Liquor Licens/Business Affairs	\$265.00	\$209.80
P.O. Men's Twilight Tennis	\$7,480.00	\$8,580.00
Total Other Payments	\$7,745.00	\$8,789.80
Total Expenses	\$49,346.32	\$49,599.80
Net Surplus	\$10,255.71	\$18,784.60

PARK ORCHARDS TENNIS CLUB INC.
Statement of Financial Position for the year ended 30 April 2014

	2014	2013
Assets		
Current Assets		
Cheque Account	\$16,318.92	\$32,300.99
Term Deposit 1	\$191,579.18	\$185,341.40
Term Deposit 2	\$20,000.00	
Total Current Assets	\$228,098.10	\$217,642.39
Fixed Assets		
Clubhouse at Cost	\$73,386.20	\$73,386.20
Furnishing & Equipment at Cost	\$21,762.11	\$21,762.11
Courts & Equipment	\$47,727.62	\$47,727.62
Lighting - Court	\$37,556.00	\$37,556.00
Total Fixed Assets	\$180,431.93	\$180,431.93
Total Assets	\$408,530.03	\$398,074.32
Equity		
Member's Funds	\$398,074.32	\$379,289.72
Surplus	\$10,255.71	\$18,784.60
Total Equity	\$408,530.03	\$398,074.32

Auditors Report to the Members

The records of the Park Orchards Tennis Club Inc comprise cash receipts and cash payments records, including banking records. Due to the nature of the Club's operations it is not practicable to carry out audit procedures that all income due and receivable has in fact been received and correctly recorded in the books of account.

My testing has been limited to the amounts recorded in the books of account.

I have also not undertaken any testing in respect of the carrying values of fixed assets as recorded in the Balance Sheet.

Subject to the above, it is my opinion that the attached Statements of Financial Performance and Financial Position as at the 30th April 2014 are in accordance with the accounting standards of the Club and are properly drawn up so as to give a true and fair view of the state of affairs of the Club as at the 30th April and the result of the Club's operations for the year ended on that date.


Michael Huntington
Honorary Auditor

PARK ORCHARDS TENNIS CLUB INC.

Statement by the Members of the Committee

In the opinion of the Committee the financial statements, consisting of the Statement of Financial Performance, Statement of Financial Position and notes thereto:

Presents fairly the financial position of Park Orchards Tennis Club Inc as at 30 April 2014 and its performance for the year ended on that date.

At the date of this statement, there are reasonable grounds to believe that Park Orchards Tennis Club Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:

PresidentAndrew James

Treasurer..... Tim Shepherd

Dated: 11th June 2014

**Park Orchards Tennis Club Inc – AGM 2014
Special & General Business Items**

8 Special Business – None proposed

9 General Business